

# Public Document Pack

## DOVER JOINT TRANSPORTATION BOARD

White Cliffs Business Park Dover Kent CT16 3PJ  
Telephone: (01304) 821199 Facsimile: (01304) 872452

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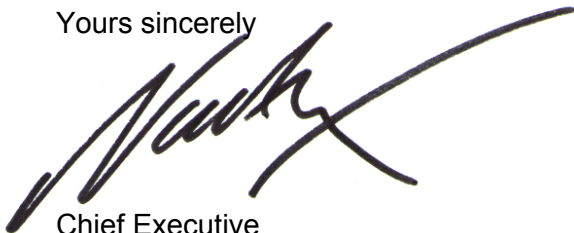
29 November 2016

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER JOINT TRANSPORTATION BOARD** will be held in the Council Chamber at these Offices on Thursday 8 December 2016 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at [kate.batty-smith@dover.gov.uk](mailto:kate.batty-smith@dover.gov.uk).

Yours sincerely



Chief Executive

### Dover Joint Transportation Board Membership:

#### Dover District Council Members

N J Collor (Chairman)  
T A Bond  
D G Cronk  
M J Holloway  
M J Ovenden  
D A Sargent  
P Walker

#### Kent County Council Members

S C Manion (Vice-Chairman)  
P M Brivio  
G Cowan  
M R Eddy  
G Lymer  
L B Ridings  
E D Rowbotham

#### Town Councils and Kent Association of Local Councils (non-voting)

B W Bano (Deal Town Council)  
L Burke (Dover Town Council)  
M W Moorhouse (Sandwich Town Council)  
Mr K Gowland (Kent Association of Local Councils)  
Mr A Minns (Kent Association of Local Councils)

### AGENDA

#### 1 APOLOGIES



To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 15 September 2016 (to follow).

5 **LORRY PARKING PROHIBITION PROPOSALS - DOVER** (Pages 5-11)

To consider the attached report of the Director of Environment and Corporate Assets.

6 **BUS/COACH PARKING PROPOSAL - DOVER SEAFRONT** (Pages 12-14)

To consider the attached report of the Director of Environment and Corporate Assets.

7 **LOCAL WINTER SERVICE PLAN** (Pages 15-43)

To note the attached report of the Head of Highway Asset Management, KCC Highways and Transportation.

8 **HIGHWAYS WORKS PROGRAMME 2016/17** (Pages 44-56)

To consider the attached report of the Director of Highways and Transportation, Kent County Council.

9 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 57)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

10 **APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS** (Pages 58-71)

To note the attached report of the Director of Environment and Corporate Assets.

### **Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: (01304) 872303 or email: [kate.batty-smith@dover.gov.uk](mailto:kate.batty-smith@dover.gov.uk) for details.

Large print copies of this agenda can be supplied on request.

**Declarations of Interest**

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

DOVER DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

DOVER JOINT TRANSPORTATION BOARD – 8 DECEMBER 2016

**LORRY PARKING PROHIBITION PROPOSAL, DOVER**

**Recommendation:**

*The Board is asked:*

- 1. To agree that lorry parking prohibition proposal for Hawkesbury Street, as shown in Appendix A2, be implemented by recommending that Kent County Council seals the necessary Traffic Regulation Order.*

*and*

- 2. That the Board decides which of the options a)–d) for a lorry parking prohibition in Poulton Close, listed in paragraph 5 of this report, it wishes to pursue. Any alteration to the original proposal will need to be re-advertised.*

*and*

- 3. That the Board decides whether it should wait to see the effect of the outcome of the trial of the new restrictions on the above first two roads (as was originally intended) before embarking on more roads, or whether it would like to extend lorry parking prohibition proposals sooner on other roads.*

Contact Officer: Gordon Measey Ext 2422

**Reasons why a decision is required**

1. The Board will recall that at its meeting on 9 June 2016 Parking Services sought permission and acquired approval from the Board to draw up plans and to formally advertise proposals to prohibit lorry parking along appropriate sections of Channel View Road and Poulton Close in Dover. It was resolved at the same meeting that the results of the consultation would be presented to a future meeting of the Board to make its recommendation.
2. Appendices A1 and A2 attached to the back of this report show the locations and extents of the lorry parking proposals that were advertised. Although the original report back in June referred to Channel View Road, it transpires that the section finally selected falls entirely within Hawkesbury Street, which will be referred to hereafter in this report.
3. The formal consultation period for the advertised proposals ended on Monday 26 September 2016. No objections or comments were received concerning the Hawkesbury Street proposal and only one objection was received concerning the Poulton Close proposal. The objection to the Poulton Close proposal is attached as Appendix B2 to this report.

4. Given that no objections were received to the Hawkesbury Street proposal the Board is requested that it recommends that the proposal be sealed by Kent County Council so that the parking prohibition can come into effect.
5. The Board will need to consider the objection concerning the Poulton Close proposal. In doing so, the options available for the Board are:
  - a) To recommend that KCC seals the proposal as advertised thereby bringing it into effect;
  - b) To instruct Parking Service to re-advertise the proposal submitted by the objector, with a shortened extent of prohibition;
  - c) To instruct Parking Services to re-advertise any other amended version of the proposal; or
  - d) To withdraw the proposal completely.
6. Before reaching its decision it may help the Board to know that there was a recent meeting held in St Radigund's, organised by local Councillors, to discuss, amongst other matters, lorry parking issues in the area. Officers from KCC, the Police and DDC were invited to attend. DDC's Director of Environment and Corporate Assets, DDC's Parking Operations Manager and the Inspector from the Dover Community Safety Police Unit attended. At the meeting officers were able to report that this Board was considering introducing lorry parking prohibitions along Poulton Road and Hawkesbury Street, as a trial. Residents present at the meeting expressed that they would like similar restrictions to be considered along Barwick Road and the section of Coombe Valley Road between Randolph Road and Edgar Road.
7. If the Board is minded to consider advertising similar restrictions in additional roads, it will have to decide whether it should wait to see the effect of the outcome of the trial on the first two roads (as was originally intended) before embarking on more roads, or whether it would like to extend proposals in other roads sooner.
8. The Board is requested to make its recommendations as detailed at the top of this report.

#### Background Papers

Parking Services Files.

#### Consultation Statement

The Portfolio Holder for Access and Licensing has been consulted on the proposals outlined in this report. As part of the statutory process a formal advertisement will be undertaken for any new advertised proposals, through which objections can be made.

#### Impact on Corporate Objectives

The proposed changes to the waiting restrictions outlined in this report will foster improved opportunity and access.

#### Attachments

Appendix A1 Poulton Close, Dover - Plan showing extent of the advertised proposed Lorry Parking Prohibition

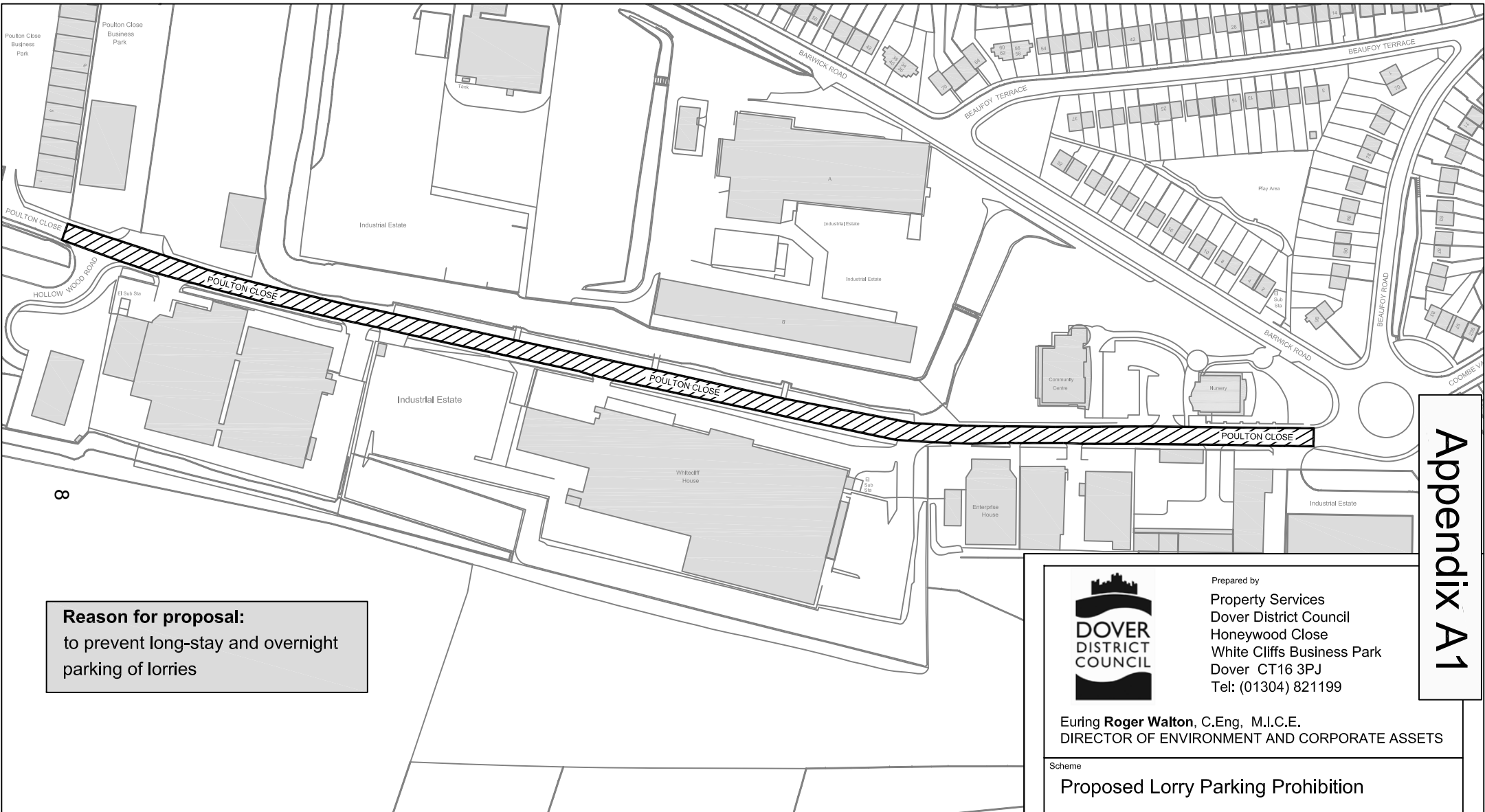
Appendix A2 Hawkesbury Street, Dover - Plan showing extent of the advertised proposed Lorry Parking Prohibition

Appendix B    Objection letter to advertised Lorry Parking prohibition in Poulton Close,  
Dover

ROGER WALTON


Director of Environment and Corporate Assets

The officer to whom reference should be made concerning inspection of the background papers is the Highways and Parking Team Leader, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ. Telephone: (01304) 821199, Extension 2422


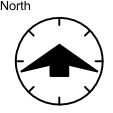
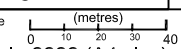


**Reason for proposal:**  
to prevent long-stay and overnight parking of lorries

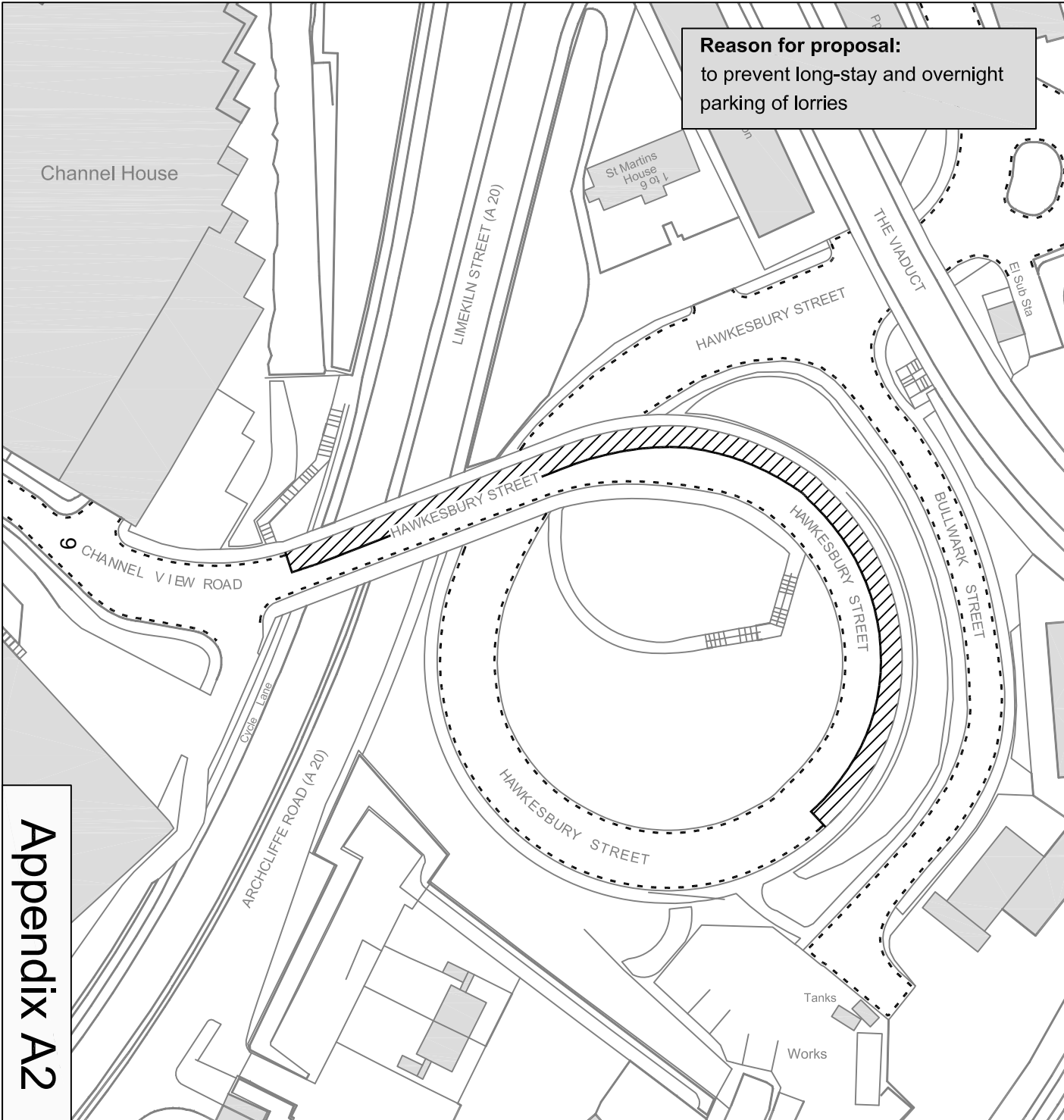
Key to Map

 Proposed extent of 24/7 lorry (HGV) parking prohibition

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
	Prepared by Property Services Dover District Council Honeywood Close White Cliffs Business Park Dover CT16 3PJ Tel: (01304) 821199	
	Euring <b>Roger Walton</b> , C.Eng. M.I.C.E. DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS	
Scheme <b>Proposed Lorry Parking Prohibition</b>		
Location <b>Poulton Close,                  Dover</b>		North 
Designed: CPA	Drawn: GEM	Date: 18th Aug 2016
Scale  1 in 2222 (A4 size)		Drawing Number <b>TRAN/2016/0009</b>
		Rev






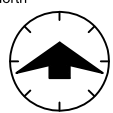
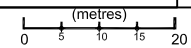
**Reason for proposal:**  
to prevent long-stay and overnight parking of lorries

**Key to Map**

- Existing "No waiting at any time" restriction (double yellow lines)
-  Proposed extent of 24/7 lorry (HGV) parking prohibition (currently unrestricted parking)

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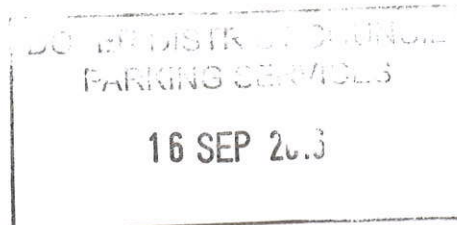
Appendix A2

	Prepared by Property Services Dover District Council Honeywood Close White Cliffs Business Park Dover CT16 3PJ Tel: (01304) 821199	
	Euring <b>Roger Walton</b> , C.Eng, M.I.C.E. DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS	
Scheme <b>Proposed Lorry Parking Prohibition</b>		
Location <b>Hawkesbury Street,          Dover</b>		North 
Designed: CPA	Drawn: GEM	Date: 18 Aug 2016
Scale  (metres) 1 in 1000 (A4 size)		Drawing Number <b>TRAN/2016/0010</b>
		Rev



**Poulton Close, Coombe Valley Rd, Dover, Kent, CT17 0HL Phone : 01304 215 555**  
**Fax : 01304 240 289 Email : [relyontransport@btconnect.com](mailto:relyontransport@btconnect.com)**  
**VAT No : 202 534 216**

The Highway & Parking Officer  
 Council Offices  
 Honeywood Close  
 White Cliffs Business Park  
 Dover  
 Kent  
 CT16 3PJ



Date: 13/09/16

Ref: HGV Parking Prohibition on Poulton Close

Dear Sir / Madam

I take reference to the recent notice I have received relating to the proposal to prohibit heavy goods vehicles from waiting at any time on both sides of Poulton Close. I understand why Dover District Council are trying to find a balance regarding this matter, it's not easy having an Industrial Estate leading to nowhere with the only access being all residential roads.

However I do have some concerns, Relyon Transport is a 24/7 business in Poulton Close and on a regular basis we do have HGV's coming to our premises to load general cargo that's being shipped to the Continent, sometime these goods are not ready or the onward vehicle has arrived a few hours early, we are not in a position to park the vehicles with in our compound so for the last 35years we have always parked these vehicle on Poulton Close then loaded them soon as possible.

Another concern is we do park our own non Articulated HGV's on Poulton Close when we are very busy within our compound.

I feel that maybe shortening the length of the road to be prohibited could solve most of the problems. Please see enclosed a copy of your map to outline where.

I trust you will take my concerns on board and if you wish for any further information or clarification please do not hesitate to contact me using the above details.

Yours Faithfully,

Jodie Milner  
 Office Manager



**Reason for proposal:**  
to prevent long-stay and overnight parking of lorries

**NOT INCLUDE THE HIGHLIGHTED AREA IN THE PROPOSED PROHIBITION**

**Key to Map**


-  Proposed extent of 24/7 lorry (HGV) parking prohibition

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Prepared by  
Property Services  
Dover District Council  
Honeywood Close  
White Cliffs Business Park  
Dover CT16 3PJ  
Tel: (01304) 821199



Euring Roger Walton, C.Eng, M.I.C.E.  
DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Scheme <b>Proposed Lorry Parking Prohibition</b>		Location <b>Poulton Close, Dover</b>	North 
Designed: CPA	Drawn: GEM	Date: 18th Aug 2016	Rev
Scale 0 10 20 30 40 1 in 2222 (A4 size)	Drawing Number <b>TRAN/2016/0009</b>		

DOVER DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

DOVER JOINT TRANSPORTATION BOARD – 8 DECEMBER 2016

**BUS/COACH PARKING PROPOSAL, DOVER SEAFRONT**

**Recommendation:**

*The Board is asked:*

*To agree that the proposed restrictions detailed in Appendix A, or an alternative location, be formally advertised and, in the event that no objections are received, they be implemented by recommending that Kent County Council seals the necessary Traffic Regulation Order (any objections received will be referred back to a future meeting of this Board for further consideration).*

Contact Officer: Gordon Measey, Ext 2422

Reasons why a decision is required

1. The Board will be aware as part of the Dover Waterfront development that The Esplanade (the section of the seafront road between Harbour House and the end roundabout at Union Street) will be stopped-up early next year. As part of the planned changes to this section of road, the existing Pay & Display parking will be lost and an alternative location for bus and coach parking is being sought.
2. Appendix A, attached to this report, shows a proposal to provide alternative parking in Wellesley Road and Camden Crescent. For both roads it is proposed to convert the existing limited waiting places with Pay & Display parking places for buses (coaches). The charging times and tariffs for buses will be as they currently are in The Esplanade. In addition, it is proposed to extend the double yellow lines on the northern side of Camden Crescent a short distance to improve the sightlines for cars emerging from the adjacent public car park.
3. Whilst the proposal to provide bus parking in Camden Crescent is the one that is thought will attract least objections from adjacent properties, it is acknowledged that buses will need to be encouraged to approach from the Cambridge Road-end as otherwise larger coaches will have difficulty turning around the memorial roundabout at the end of Camden Crescent. The alternative would be to provide bus parking somewhere else along the seafront.
4. The Board is asked to agree that the proposed restrictions detailed in Appendix A, or an alternative location, be formally advertised and, in the event that no objections are received, they be implemented by recommending that Kent County Council seals the necessary Traffic Regulation Order (any objections received will be referred back to a future meeting of this Board for further consideration).
5. Evaluation of options available to the Board:
  - a. To agree to advertise the proposal as detailed in this report and Appendix A
  - b. To agree to advertise an amended proposal

c. To withdraw the proposal

Background Papers

Parking Services Files.

Consultation Statement

The Portfolio Holder for Access and Licensing has been consulted on the proposals outlined in this report. As part of the statutory process a formal advertisement will be undertaken for the proposals, through which objections can be made.

Impact on Corporate Objectives

The proposed changes to the waiting restrictions outlined in this report will foster improved opportunity and access.

Attachments

Appendix A Camden Crescent and Wellesley Road, Dover - Plan showing the extent of the proposed "Pay & Display" Bus (Coach) Parking.

ROGER WALTON

Director of Environment and Corporate Assets

The officer to whom reference should be made concerning inspection of the background papers is the Parking Operations Manager, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ. Telephone: (01304) 821199, Extension 2422

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**Reason for proposal:**  
 Provision of coach parking to replace that due to be removed from along The Esplanade

## Key to Map



Proposed conversion of existing Limited Waiting Place to "Pay & Display" Bus Parking



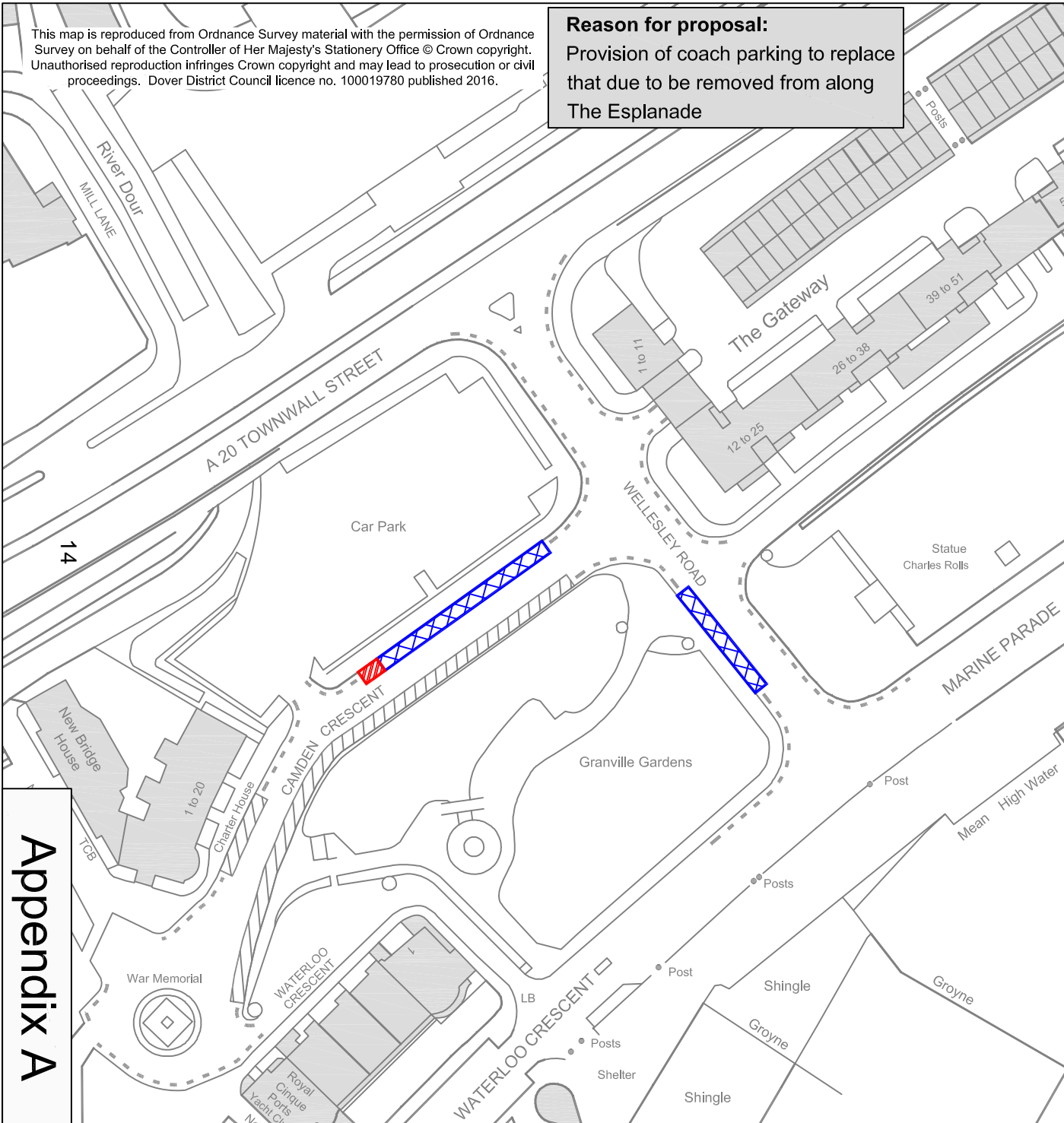
Proposed extension of double yellow lines (currently limited waiting) to assist sight-line from car park



Existing Limited Waiting Place to remain



Existing No waiting at any time restriction (double yellow lines)



Appendix A



Prepared by  
 Property Services  
 Dover District Council  
 Honeywood Close  
 White Cliffs Business Park  
 Dover CT16 3PJ  
 Tel: (01304) 821199

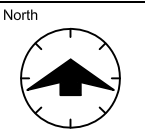
Euring Roger Walton, C.Eng, M.I.C.E.  
 DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Scheme

Proposed New "Pay & Display"  
 Bus (Coach) Parking

Location

Camden Crescent and Wellesley  
 Road, Dover



Designed: GEM

Drawn: GEM

Date: 11th Nov 2016

Scale  
 1 in 1000 (A4 size)

Drawing Number  
 TRAN/2016/0012

Rev

**To:** Dover Joint Transportation Board

**By:** Andrew Loosemore – Head of Highway Asset Management

**Date:** 8 December 2016

**Subject:** Local Winter Service Plan

**Classification:** Information only

**Summary: This report outlines the arrangements that have been made between Kent County Council and Dover District Council to provide a local winter service in the event of an operational snow alert in the district**

## **1. Introduction**

1 (1) Kent County Council Highways, Transportation & Waste (KCC HTW) takes its winter service responsibilities very seriously and is proactive as well as reactive to winter weather conditions. Winter service costs KCC in the region of £3.2m every winter and needs careful management to achieve safety for the travelling public and to be efficient. The Highways Operations teams in HTW work to ensure that the winter service standards and decisions made are consistent across the whole county.

1(2) HTW prepares an annual Winter Service policy and plan which are used to determine actions that will be taken to manage its winter service operations. The policy was presented to the Environment and Transport Cabinet Committee on 9<sup>th</sup> September 2016 and subsequently approved by the Cabinet Member.

## **2. District-Based Winter Service Plans**

2(1) The Local Winter Service Plan for the Dover District is a working document which will evolve and be revised as necessary throughout the year. This document complements the KCC Winter Service Policy and Plan 2016/17; the Policy is available on the KCC website.

2(2) Following successful work in previous years with district councils, arrangements have again been put in place this year whereby labour from district councils can be used during snow days. Additionally HTW will supply a quantity of a salt/sand mixture to district councils to use on the highway network. The details are contained in the plan which enhances the work that HTW will continue to do in providing a countywide winter

service. The local plan comes into effect when a snow emergency is declared that affects the district of Dover

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/transport-and-highways-policies/winter-service-policy>

### **3. Pavement Clearance**

3 (1) Areas for clearing pavements have been identified in the local plan. These are the areas where local knowledge has indicated that people are concerned and would most like to be kept clear when there is snow and ice.

### **4. Farmers**

4(1) The work that our contracted farmers have done in recent years is greatly appreciated and has made a big difference in keeping rural areas clear on snow days. Again this year farmers will have predetermined local routes and will use their own tractor and KCC ploughs for clearing snow. The ploughs supplied are serviced by KCC each year. Each farmer will have plans detailing the roads that they are responsible for ploughing. When snow reaches a depth of 50mm on roads in their areas the farmers will commence ploughing notifying KCC as agreed in their contract. A list of farmers and their contact details can be found in the local plan, (although some personal information will not be available via this report or the website due to Data Protection legislation).

### **5. Conclusion**

5(1) Working in partnership with the district councils will enable HTW to provide an effective winter service across the county.

### **6. Recommendations**

6(1) Members are asked to note this report.

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<b>Background documents: Kent County Council Winter Service Policy and Plan 2016/17</b>
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#### **Contact officer:**

Steve Rivers/Stephanie Wadhams -Tel: 03000 41 81 81



**KENT COUNTY COUNCIL  
HIGHWAYS AND  
TRANSPORTATION**

**Dover  
Local Winter Service  
Plan**

**2016/17**



Version 1 - 06/09/16

## 1. Winter service procedure

During normal working hours the District Manager will deal with all winter service matters, including managing local action in snow/ice emergencies. The Duty Officer (DO) will assume control out of hours. District Manager (DM) will also ensure that adequate support is provided to DO out of hours in emergency situations and that a suitable handover briefing takes place at the start and end of the normal working day. See Appendix 1 for personnel roles in winter service.

- 1.1 The DO will commence duty at 1700 hours on Friday until 1700 the following Friday and will be responsible for all the actions below. Assistance will be given but the ultimate responsibility will be with the DO.
- 1.2 Immediately after 1400 hours daily the weather forecast/information will be available on email/telephone on 03000 413111. (Update forecasts may be available at 21.30 hours each day, or when issued.)
- 1.3 **Instructing and recording actions** –The DO will record action taken on the Winter Service action sheet (attached as Appendix 2). The District team will record all Ad Hoc actions on the winter service action sheet. Email to Amey; this will instruct them of the action that is needed. Provide as much detail as possible on the form. In the event that additional actions are needed, confirm by phone with the Amey Duty Supervisor. If, in the opinion of the duty officer, or on a site check, different action is taken to that recommended by the Winter Duty Officer (WDO), please inform the WDO. Amey will be informed directly of the main action. DO will decide and instruct on any other action needed.

The winter service action sheet should also be copied by email to the relevant Priority Response Officer (PRO), DO and Highways Manager (HM). The PRO will ensure that a WAMS order is raised as soon as practicable. The PRO will save the form in the designated folder on the H&T IT system.

- 1.4 At weekends/bank holidays the winter forecast/action will be sent out at 14.00 hours or soon thereafter. In the event that a forecast is not received the DO will phone the KCC forecast on 03000 413111 to receive forecast and instructions.
- 1.5 If there are any changes, i.e. rain, contact the Amey Winter Duty Supervisor as soon as possible to cancel/ amend the instruction and inform the WDO
- 1.6 A snow/ice emergency can be declared by a HM or in exceptional circumstances by the WDO. In the event of a snow/ice emergency being declared, strategic action should be considered, i.e. opening an Emergency Room and calling in other staff etc.
- 1.7 In a declared snow emergency the treatment priorities are primary routes and secondary routes followed by recorded snow clearance priorities when resource allows and finally anything reported by the public etc. All urgent public reports will be entered as enquiries into the WAMS system and followed up accordingly.  
Sections of primary and secondary routes that we are unable to clear using lorry mounted ploughs, due to on street parking, will be attended to as resources permit.

## 2. Useful Phone numbers/sites

### Weather

KCC Weather 03000 413111

Metdesk

### Senior Management - Operations

Kirstie Williams	
Carol Valentine	
Toby Howe	
Andrew Loosemore	

### Winter Service Manager

Carol Valentine	
-----------------	--

### Winter Duty Officers 2016/17

WDO	Office telephone	Home telephone	Mobile
Earl Bourner			
Carol Valentine			
Toby Howe			
Richard Emmett			

### District Managers

Name	District	Telephone number
Steve Rivers	Dover	
Alan Blackburn	Swale	
Paul Valek	Thanet	
Chris Maw	Canterbury	
Julian Cook	Sevenoaks	
Mark Simmons	Tonbridge& Malling	
Earl Bourner	Tunbridge Wells	
Sue Laporte	Maidstone	
Denise Sutton	Dartford	
Lisa Gillham	Gravesham	
Pauline Rockett	Shepway	
Lisa Holder	Ashford	

## Engineers

Name	District	Telephone number
Stephanie Wadhams	Dover	
Jamie Cunningham	Maidstone	
Vacant	Thanet	
Kevin Abell	Canterbury	
Lee Goodman	Ashford	
James Bowen	Shepway	
Mike Payton	Sevenoaks	
Andy Walters	Dartford	
Mike Payton	Tunbridge Wells	
Darren Hickman	Swale	
Jez Massey	Tonbridge & Malling	
Tony Atherton	Gravesham	

## Other

Name	Position	District	Telephone number
KCC contact centre			03000 418181
KCC contact centre priority nos			
Traffic Link (informs all radio stations)			0207 0123555

**Police Force Control** switch board (24/7)

**Highways England** 0300 123 5000  
**A One** 0845 612 2888

**Other numbers specific to your area.**

Dover District Council – 01304 821199

## KCC Highway & Transportation Inspectors/ Stewards / HUB

### Stewards

Paul Hubbard  
Craig Marsh

### PRO

Nicky Harrison

## 3. Team duty officer rota

See Appendix 4.

**4. Senior duty officer rota**

See Appendix 5.

**5. Amey depot staff rota**

See Appendix 6.

**6. Farmer snow plough**

See Appendix 7.

**7. Alphabetical list of roads & Traffic calming features on primary routes**

See Appendix 8.

**8. Snow clearance priorities, with details by town/area in priority order**

See Appendix 9.

**9. Plans of primary and secondary routes**

See Appendix 10

**10. Spot salt list i.e. wet spots on and off precautionary routes.**

See Appendix 11

**11. Emergency primary actions**

See Appendix 12

**12. Salt bin locations**

See Appendix 13

**Parish salt bag locations**

See Appendix 14

**13. Local agreements/actions with Districts/others**

**Pavements**

During snow days arrangements will be made to clear pavements in key town centre and other areas as identified and agreed by district council and H&T staff. The prioritised pavements/footways are identified in this document.

**14. Emergency local control centres**

KCC Highway Depot  
Ash Road  
Sandwich  
CT13 9HZ

01304 617894/612556

Dover District Council  
White Cliffs Business Park  
Honeywood Parkway  
Whitfield  
Dover  
CT16 3PT  
01304 821199

## **Appendix 1**

### **Personnel Roles**

Duty Officer (DO), is the DO who assumes responsibility for winter service out of hours and is usually the same DO that would deal with all out of hours calls.

Winter Duty Officer (WDO) is the H&T officer who receives weather forecasts and decides the appropriate salting actions.

Amey Winter Duty Supervisor (EWDS) is the Amey officer who arranges the Amey out of hours winter service actions

Highway Manager (HM) will declare a snow/ice emergency when appropriate

District Managers will co-ordinate action during normal office hours in conjunction with the WDO and where necessary the relevant HM

Appendix 2

# ENGINEER'S INSTRUCTION

---

**Contract:** Winter Service 2016/17

**Contractor:** Amey

---

The Contractor is instructed to act on or carry out work in accordance with the undernoted instruction.

Instruction Number .....

Date ..... Time .....

**Issued under the authority of Clause 7(1)  
of the conditions**

---

Action

..... for (evening/morning of ..... 2016/17

(other .....

Engineer's Representative .....

**Appendix 3**

WINTER SALTING REQUEST FOR:						
Parish - Road	C/W, F/W, Salt Bin Fill	CSM Log	Suitability for gritter or hand salt	Route Priority Primary, Secondary, Other	Inspector knowledge if needed	Budget Code
Shoreham -	CW	1000000000	HS	S		
Shoreham Rd	CW	1000000000	HS	S		
London Road	FW	1000000001	Gritter	O		
Richards Close	SBF	1000000002	Gritter	S		



**Appendix 4**

**Appendix 5**

**Appendix 6**

**Appendix 7**

## Appendix 8

Road	Area	Route	Feature
Astor Avenue	Dover	Primary - Dover	Traffic calming site
Bunkers Hill Road	Dover	Not on route	Too steep
Clarendon Place	Dover	Secondary - Dover A	Parked cars
Douglas Road	Dover	Not on route	Traffic calming site
Eaton Road	Dover	Primary - Dover	Traffic calming site
Eythorne Road	Shepherdswell	Primary - Sandwich 3	Traffic calming site
Freemans Way	Deal	Not on route	Traffic calming site
Goschen Road	Dover	Not on route	Traffic calming site
Lowther Road	Dover	Not on route	Traffic calming site
Melbourne Avenue	Dover	Primary - Dover	Traffic calming site
Mill Hill	Deal	Primary - Sandwich 4	Traffic calming site
Mount Road	Dover	Secondary - Dover A	Parked cars
Park Street	Deal	Secondary - Dover B	Traffic calming site
Salisbury Road	Deal	Primary - Sandwich 4	Traffic calming site
Sandown Road (from Alfred Square to Godwin Road)	Deal	Secondary - Dover B	Traffic calming site
Sandown Road (Godwin Road to dead end)	Deal	Not on route	Traffic calming site
Sandwich Road	Whitfield	Primary - Sandwich 3	Traffic calming site
Sandwich Road	Eythorne	Not on route	Traffic calming site
Shakespeare Road	Dover	Not on route	Too steep
Shepherdswell Road	Eythorne	Primary - Sandwich 3	Traffic calming site
South Road	Dover	Primary - Dover	Traffic calming site
Tower Street	Dover	Primary - Dover	Traffic calming site
Upper Street	Kingsdown	Primary - Sandwich 9 pod	Parked cars
Wyndham Road	Dover	Not on route	Traffic calming site
Church St St Marys	Sandwich	Not on route	Traffic calming site

## Appendix 9

## DOVER

Pencester Road  
 Pedestrian shopping area  
 London Road/High Street  
 Coombe Valley Road

Bus area and shops  
 Market Sq to Town Hall  
 Up to Cherry Tree Avenue  
 Around *Buckland Hospital*

Folkestone Road

Length to railway station

## DEAL

High Street  
 South Street  
 Park Street  
 West Street  
 Broad Street/Queen Street  
 London Road, Bowling Green Lane  
 Mill Hill  
 The Strand

Precinct areas

*Deal Hospital*  
 Shops  
 Starting at The Cedars surgery

## OTHER

Sandwich  
 Aylesham  
 Eastry

Town centre, Guildhall, Market Street, King Street  
 Shops and Market Place  
 High Street/Surgery

<b>Ambulance Stations</b>	
Deal	Bowling Green Lane, Deal( included with Hosp above)
Dover South	Winchelsea Road, Dover CT17 9TT
Dover North	Menzies Road, Dover CT16 2HQ
<b>Fire Stations</b>	
Dover	Ladywell, Dover, CT16 1DG
Aylesham	Milner Cres
Whitfield	Sandwich Road, Whitfield, CT16 3LZ
Deal	London Road, Deal, CT14 9TB
Eastry	Mill Lane, Eastry, CT13 0JW
Sandwich	Ash Road, Sandwich, CT13 9HZ

## **Dover Coastguard**

HM Coastguard

Langdon Battery

Swingate

Dover

Kent

CT15 5NA

Tel : 01304 210008

Fax : 01304 202137

## **Walmer Lifeboat Station**

The Strand

Walmer

Kent

CT14 7DY

Station telephone:

01304 374475

# WINTER CLEARANCE PROCEDURES ON BUS ROUTES IN EAST KENT

## FINAL VERSION – DECEMBER 2011

- 1 During adverse winter weather conditions the local Stagecoach Operations Manager (or Deputy Manager) will contact his or her local counterpart in KCC to identify any particular sections of bus route which need attention.
- 2 Close liaison between each local Operations Manager and local KCC District Highway Manager will ensure that as much as possible of the main bus routes are kept clear.
- 3 Kent Road and Shakespeare Road in Folkestone, and Menzies Road in Dover, are both a high priority for snow clearance, and are now included in the secondary route snow clearance list as these roads provide essential access to Cheriton and Dover bus depots respectively.
- 4 Contact details for both parties must not be made public, and are given here solely for internal use and for use between each party. Please use the different KCC contact numbers depending on whether the call is made inside or outside operating hours.
- 5 The **Out of Hours** numbers should be used as follows:

### **Out of Hours**

Monday 1700 - 0900 Tuesday

Tuesday 1700 - 0900 Wednesday

Wednesday 1700 - 0900 Thursday

Thursday 1700 - 0900 Friday

Friday 1700 – 0900 Monday (inc. all day Saturday and Sunday and Public Holidays)



<b>Surgery</b>	<b>Location</b>	<b>Parish</b>
AC Mottershead	10 Pencester Road, Dover	Dover
Eastry Surgery	High Street, Eastry	Eastry
The Market Place Surgery	Cattle Market, Sandwich	Sandwich
The Surgery	Chilton Place, Ash	Ash
Dr T Bahadur	Brookfield Place, Dover	Dover
Balmoral Surgery*	Canada Road, Walmer	Deal
Collins & Partners	Peter Street, Dover	Dover
Dover Medical Practice	Maison Dieu Road, Dover	Dover
The Surgery	7 The Butchery, Sandwich	Sandwich
The Cedars Surgery*	24 Marine Road, Deal	Deal
High Street Surgery	100 High Street, Dover	Dover
St James Surgery	2 Harold Street, Dover	Dover
M Ford	38 Manor Road, Deal	Deal
P Premnath	143 Folkestone Road, Dover	Dover
R Premnath	23 Cherry Tree Avenue, Dover	Dover
River Surgery	110 London Road, Dover	Dover
Sandwich Road Branch Surgery	43 Sandwich Road, Whitfield	Dover
T Bahadur	The Droveaway, St Margarets Bay, Dover	Dover
St Richards Road Surgery	227 St Richards Road, Deal	Deal
Lydden Surgery	114 Canterbury Road, Lydden	Lydden
White Cliffs Medical Centre	Mill Lane	Shepherdswell
Golf Road Surgery	22 Golf Road	Deal
Wingham Surgery	2 North Court Road	Wingham
Aylesham Medical Centre	Market Place, Aylesham	Aylesham
Deal Hospital	London Road, Deal	Deal
Buckland Hospital	Coombe Valley Road, Dover	Dover

\*Plan in file includes footway to Pharmacy

<b>School</b>	<b>Address</b>	<b>Parish</b>	<b>Type</b>
Astor College for the Arts	Astor Avenue, Dover, CT17	Dover	High School

	0AS		
Aycliffe Community Primary School	Saint Davids Avenue, Dover, CT17 9HJ	Dover	Primary School
Aylesham Primary School	Attlee Avenue, Aylesham, Canterbury, CT3 3BS	Aylesham	Primary School
Barton Junior School	Barton Road, Dover, CT16 2ND	Dover	Primary School
Capel-le-Ferne Primary School	Capel Street, Capel le Ferne, CT18 7HB	Capel-le-Ferne	Primary School
Cartwright & Kelsey CE Primary School	School Road, Ash, CT3 2JD	Ash	Primary School
Castle Community College	Mill Road, Deal, CT14 9BD	Deal	Academy
Charlton CE Primary School	Barton Road, Dover, CT16 2LX	Dover	Primary School
Deal Parochial CE Primary School	Gladstone Road, Walmer, Deal, CT14 7ER	Walmer	Primary School
Dover Christ Church Academy	Melbourne Avenue, Whitfield, Dover, CT16 2EG	Whitfield	Academy
Dover Grammar School for Boys	Astor Avenue, Dover, CT17 0DQ	Dover	Grammar School
Dover Grammar School for Girls	Frith Road, Dover, CT16 2PZ	Dover	Grammar School
Downs CE Primary School, The	Owen Square, Walmer, Deal, CT14 7TL	Walmer	Primary School
Duke of York's Royal Military School	Dover, CT15 5EQ	Dover	Academy
Eastry CE Primary School	Cook's Lea, Eastry, Sandwich, CT13 0LR	Eastry	Primary School
Eythorne Elvington Community Primary School	Adelaide Road, Eythorne, CT15 4AN	Eythorne	Primary School
Goodnestone CE Primary School	The Street, Goodnestone, CT3 1PQ	Goodnestone	Primary School
Green Park Community Primary School	The Linces, Buckland, Dover, CT16 2BN	Dover	Primary School
Guston CE Primary School	Burgoyne Heights, Guston, Dover, CT15 5LR	Guston	Primary School
Harbour School	Elms Vale Road, Dover, CT17 9PS	Dover	Special Schools
Hornbeam Primary School	Mongeham Road, Deal, CT14 9PQ	Deal	Primary School
Kingsdown & Ringwould CE Primary School	Glen Road, Kingsdown, CT15 8DD	Ringwould with Kingsdown	Primary School
Langdon Primary School	Westside, East Langdon, Dover, CT15 5JQ	Langdon	Primary School
Lydden Primary School	Stonehall Road, Lydden, Dover, CT15 7LA	Lydden	Primary School
Nonington CE Primary School	Church Street, Nonington, Dover, CT15 4LB	Nonington	Primary School
Northbourne CE Primary School	Coldharbour Lane, Northbourne, CT14 0LP	Northbourne	Primary School
Portal House School	Sea Street, St Margarets at Cliffe, CT15 6SS	St Margarets at Cliffe	Special Schools
Preston Primary School	Mill Lane, Preston, CT3 1HB	Preston	Primary



			School
Priory Fields School	Astor Avenue, Dover, CT17 0FS	Dover	Primary School
River Primary School	Lewisham Road, River, CT17 0PP	River	Primary School
Sandown School	Golf Road, Deal, CT14 6PY	Deal	Primary School
Sandwich Infant School	School Road, Sandwich, CT13 9HT	Sandwich	Infant School
Sandwich Junior School	Saint Bart's Road, Sandwich, CT13 0AS	Sandwich	Junior School
Sandwich Technology School	Deal Road, Sandwich, CT13 0FA	Sandwich	Academy
Shatterlocks Infant School	Heathfield Avenue, Dover, CT16 2PB	Dover	Infant School
Sholden CE Primary School	London Road, Sholden, Deal, CT14 0AB	Sholden	Primary School
Sibertswold CE Primary School	Coldred Road, Shepherdswell, CT15 7LF	Shepherdswell	Primary School
Sir Roger Manwood's School	Manwood Road, Sandwich, CT13 9JX	Sandwich	Grammar School
St Edmund's Catholic School	Old Charlton Road, Dover, CT16 2QB	Dover	Wide Ability School
St Joseph's Catholic Primary School	Ackholt Road, Aylesham, CT3 3AS	Aylesham	Primary School
St Margaret's at Cliffe Primary School	Sea Street, St Margarets at Cliffe, CT15 6SS	St Margarets at Cliffe	Primary School
St Martin's School	Markland Road, Dover, CT17 9LY	Dover	Primary School
St Mary's Catholic School	St Richard's Road, Deal, CT14 9LF	Deal	Primary School
St Mary's CE Primary School	Laureston Place, Dover, CT16 1QX	Dover	Primary School
St Richard's Catholic Primary School	Castle Avenue, Dover, CT16 1EZ	Dover	Primary School
Temple Ewell CE Primary School	3-4 Brookside, Temple Ewell, CT16 3DT	Temple Ewell	Primary School
Vale View Community School	Vale View Road, Elmsvale, Dover, CT17 9NP	Dover	Primary School
Warden House Primary School	Birdwood Avenue, Deal, CT14 9SF	Deal	Primary School
White Cliffs Primary College for the Arts	St Radigund's Road, Dover, CT17 0LB	Dover	Primary School
Whitfield and Aspen School	Mayfield Road, Whitfield, CT16 3LJ	Whitfield	Primary School
Wingham Primary School	School Lane, Wingham, CT3 1BD	Wingham	Primary School
Worth Primary School	The Street, Worth, Deal, CT14 0DF	Worth	Primary School

## Day Care Centres

Deal, Dover and Sandwich Age Concern Day Care Centres are all situated in areas that are identified in treatment priorities shown in appendix 9.



## Appendix 13

Total No.	Parish/Area	Street	No.	Location	
12	Alkham	The Forstal	1	by church gates	
		Hogbrook Hill	2	Junction Alkham Valley Road on bend	
		Meggett Lane	2	Alkham Court Farm House by Green Hill Farm	
		Short Lane	2	Junction Alkham Valley Road at lower entrance to Glebelands	
		Slip lane	2	Junction Whites Hill Junction Chalksole Green Lane	
		Wolverton Hill	3	Ewell Minnis (half way up) Ewell Minnis (by phone box) Ewell Minnis (bottom by bus stop)	
			6	Ash	Cop Street
Durlock Road	1				on corner at Minters
Holness Road	1	Junction Chequer Lane			
Molland Lane	1	Opposite Glebelands			
New Street	1	Junction Cherry Garden Lane			
Queens Road	1	Near village hall			
5	Aylesham	Cooting Road	2	Junction Spinney Lane Junction Adisham Road	
			Dorman Avenue North	1	Junction B2046
		Dorman Avenue North	1	Junction Market Place	
		Snowdown Road	1	Snowdown, nr Railway bridge	
1	Barfrestone	Barfrestone Road	1	Next to phone box near church	
3	Capel le Ferne	Capel Street	2	Junction with Lancaster Avenue Outside School	
		Cauldham Lane	1	Junction Cauldham Close	
2	Coldred	Coldred Hill (The Green)	1	Near Parsonage & Chilli Farms	
		Church Road	1	junction Singledge Lane	
5	Deal	Beauchamp Avenue	1	On roundabout	
		Downs Road	1	On hill approaching Owen Square	
		Downs Road	1	Entrance to alleyway near primary school	
		Rectory Road	1	Junction Addelam Road	
		Station Road	1	junction Sydney Road	
9	Denton	Agester Lane	2	at entrance to Homewood Farm Junction with A260 Canterbury Road	
			Denton Lane	1	on bend
		A260	1	opp Jackdaw PH	

		Lodge Lees	1	Junction with Agester Lane
		Snode Hill	2	500m SW of junction Agester Lane Junction with Gatteridge Lane
		Shelvin Lane	1	Junction with A260 Canterbury Road
		Walderchain	1	100m from Agester junction
84		Anstee Road	1	Junction with Shooters Hill
		Astley Avenue	1	At top adjacent to bridge
		Auckland Crescent	1	Opposite 17
		Belgrave Road	2	Junction with Westbury Crescent
				Outside Belgrave House
		Bunkers Hill	1	Junction Hillside Road
		Bunkers Hill Avenue	1	Junction Bunkers Hill Road
		Carlsden Crescent	1	on top of bend just off London Rd
		Castle Hill Road	1	Junction Dover Road, Guston
		Channel View Road	3	Between P&O and Travelmaster
				At the top of steps on spiral
				top of road
		Clarendon Road	1	Outside no. 1
		Colton Crescent	1	Junction Rokesley Road
		Connaught Road	1	Near Top entrance
		Upper Danes Court	2	On island outside 33
				At junction with Roman Road
		Lower Danes Court	1	on island jct Old Charlton Road
		De Burgh Hill	1	On bend at top of hill
		Dunedin Drive	1	Junction with Auckland Crescent
		Eaves Road	2	On bend by flats
				Outside 54 in turning head
		Edgar Road	1	junction Prospect Place
		Elm Park Gardens	1	In turning head
		Farthingloe Road	1	East end jct with Manor Road
		Green Lane	1	Between Brookfield Ave and bridge
		Hobart Crescent	2	Side of 40, entrance to mast site
				Junction Napier Rd o/s no.2
		Holmestone Road	1	In side road outside Rawlsons
		Kimberley Close	1	Junction with Durban Crescent
		Kings Road	2	Top of road
				Junction with Queens Avenue
	Longfield Road	1	near 93	
	Malvern Road	2	Opposite no.1	
		2	side of Malvern Pub	
	Manor Rise		Junction Mount Road	
			Junction Farthingloe Road	

Marjan Close	1	On fork in road
Markland Road	1	Outside 130
Marlborough Road	2	Junction with Newbury Close
		Outside 23/25
Maxton Road		Junction Hardwicke Road
	2	Junction Mount Road
Mayfield Avenue	1	junction Mayfield Gardens
Military Road		On bend at jct Lancaster Road
	2	Junction with Citadel Road
Monks Way	2	Opposite number 1
Napier Road	1	On island outside 12
	1	opp 63
Nightingale Road	1	Outside 2 Heathfield Avenue
Noahs Ark Road	1	opp junction Anselm Road
Ottawa Crescent	1	on grass verge o/s no.4
Park Road	1	o/s Shatterlocks School
Peverall Road	1	Junction Rokesley Road
Pilgrims Way	1	Junction Friars Way
Pioneer Road	1	junction with Old Park Hill
Primrose Place	1	Junction with St Radigund's Road
Priory Hill		On bend outside 30/32
	2	on bend opp 6
Randolph Road	2	Opposite 31
		opp no.4
Reading Road	1	Outside 12
Shakespeare Road	3	Junction with Churchill Road
		Junction with Hardwicke Road
		Side of number 6
Shooters Hill	1	On bend in parking area
South Road	1	Junction with Tower Hill
St Andrew's Gardens St David's Avenue, Aycliffe	1	Junction Bunkers Hill
	2	jct St George's Cres (eastern end)
		jct St George's Cres (western end)
St Martins Road	1	Front garden of No.5
St Radigunds Road	1	On elevated section opp 82
Stanhope Road	1	Top of hill
Taswell Street	1	Junction with Harold Street
The Linces	1	Junction with Milton Crescent
Tower Hill	1	Junction with The Abbots
Vale View Road	1	Side of 3A at school entrance
Victoria Street	1	no.21
Westbury Road	1	Junction with Westbury Heights

		Widred Road	1	Junction with Edred Road
		Winant Way	1	Near junction with Green Lane
		Winchelsea Road	3	Entrance to Ambulance station
				on bend
				on top of road
15	Eastry	Boystown Place	1	Opposite 32
		Brook Stret	1	On bend by Old Lynch Cottage
		Centenary Gardens	1	Just off Gore Lane
		Cooks Lea	1	near Gore Lane/Close parking areas
		Gore Road	1	os 15
		High street	1	Outside Village Hall
		Mill Lane	2	Junction Gore Lane
				Junction Bellevue
		Northbourne Road	1	outside Eastry Park
		Orchard Road	1	junction Gore Lane
		Peak Drive	1	Junction Woodnesborough Lane
		Swaynes Way	1	Just off Mill Lane
		Wheelwrights Way	1	Just off Mill Lane
		Whitewood Road	1	Just off Liss Road
Wilmot Place	1	by entrance to skate park and alleyway		
13	Eythorne	Chapel Hill	1	On roundabout
		Church Hill (Elvington)	1	by Church
		Green Lane	1	Junction Sandwich Road
		Monkton Court Lane	1	Junction The Street
		Kennel Hill	1	j/w Green lane
		Rose Gardens	1	Junction Monkton Court Lane
		Shepherdswell Road	1	Junction Shooters Hill
		Sun Valley Way	1	Junction Sandwich Road
		Sweetbriar Ln (Elvington)	1	Junction Beech Drive
		Terrace Road (Elvington)	1	Junction Adelaide Road
		Tye Wood Rd (Elvington)	1	Junction Roman Way
		Willow Way	2	Junction Green Lane
				Junction Cherry Way
5	Goodnestone	Boyes Lane	1	Junction Cave Lane
		Catsole Hill	1	between G'stone and Chillenden
		Lower Rowling Road	1	at entrance to PROW EE276
		Goodnestone Road	1	jct Cave Lane
		Griffin Hill, Chillenden	1	Near Orchard Court
5	Great Mongeham	Mongeham Road	1	Junction Church Path
		St Richards Road	1	Junction Mongeham Road

		St Richards Road	1	Junction St Edmunds Close
		Cherry Lane	2	Junction with Northborne Road Junction Pixwell Lane
4	Guston	Old Charlton Road	1	Jct Guston Road/Dover Road
		Prescott Close	1	Below 21/23
		The Street	2	Junction Dover Road Junction Pineham Road
7	Hougham	Abbey Road	1	On hill near sharp bend
		Elms Hill	1	On verge by flint wall
		Gravel Hill	1	Between the Kennels
		Eight Acres	1	20yds from jct Capel Street
		Ingleton Wood Road	1	on bend near Fern Cottage
		Hougham Court Lane	1	opp Hougham Court Farm
		Lowslip Hill	1	Halfway up
8	Kingsdown	Balmoral Road	1	on verge near 51
		Cliffe Road	1	Slip road jct Undercliffe Road
		Clim Down	1	entrance to close on LHS
		Courtlands	1	Junction with Kingsdown Road
		Glen Road	1	on verge outside 5 Kings Close
		Sea Road	1	Junction Balmoral Road
		The Rise	1	Junction with Chalk Hill Road
		Upper Street	1	Junction with The Avenue
3	Langdon	Solton Lane	2	outside Glebelands Farm in dip Junction A258
		Station Road	1	Junction A258
2	Lydden	Stonehall Road	2	by the school opposite The Close
4	Martin	Hollands Hill	1	near Railway Bridge
		Lucerne Lane	1	near Pumping Station
		Martin Mill Station	1	at entrance
		Westside	1	opposite no.8
6	Nonington	Easole Street	2	Junction Mill Lane Junction Butchers Lane
		Holt Street	2	Opposite Vicarage Lane Junction Butter Street
		Vicarage Lane	1	Junction St Marys Close
		Ruberries Wood	1	Junction The Street, Frogham
7	Northbourne	Broad Lane	2	Approach to Burgess Green Junction North Way
		Northbourne Road	1	Junction Broad Lane
		Stoneheap Road	1	Jct Betteshanger Farm Rd nr school
		Straight Mile	1	Betteshanger Church Road



		The Street	2	Junction Northbourne Road O/S The Hare and Hounds
4	Preston	Preston Lane	1	j/w Court Lane
		The Forstall	1	
		The Street	1	j/w Bishop Jenner Court
		The Street	1	Junction Mill Lane
1	Ringwould	Front Street	1	(Green bin)
5	Ripple	Chapel Lane	1	Junction Pommeus Lane
		Church Lane	1	Junction Chapel Lane
		Mantles Hill	1	90m from junction Mongeham Road
		Sunnyside Close	1	Junction Mongeham Road
		Vale Road	1	junction Sutton Road
17	River	Ash Close	1	near steps
		Badgers Rise	1	o/s number 5
		Common Lane	1	Junction of Dove Lea Gardens
		Coxhill Gardens	1	Junction with Coxhill Crescent
		Crabble Lane	2	Junction with The Ridgeway
				Junction with Lewisham Road
		Deanwood Road	2	o/s number 69
				Junction Crabble Lane
		Hawthorne Close	1	Junction Lyndhurst Road
		Hazeldown Close	1	Opposite number 5
		Lower Rd	1	j/w Valley Rd
		Meadway	1	o/s number 5
		Minnis Lane	1	Opp Frangham Kennels
		Sanctuary Close	1	by sub station fence at close entrance
		Westdean Close	1	
Wingrove Hill	1	Junction with The Ridgeway		
Woodland Close	1	Junction with The Ridgeway		
6	Shepherdsweil	Church Hill	1	Outside 65
		Coxhill	1	on access slope to Village Hall
		Mill Lane	1	on The Green
		Westcourt Lane	3	Jct Eythorne Rd os Bricklayers
Junction The Grange				
o/s 98				
2	Sholden	The Street	1	on bend
		Vicarage Lane	1	Junction with The Street
3	St Margaret's	Downside	1	o/s number 1
		Kingsdown Road	1	Junction Freedown
		Kennilworth Close	1	at entrance to close
3	Staple	School Lane	1	Junction Durlock Road
		The Street	1	Buckland Lane

		Staple Road	1	opposite Grain Harvesters
2	Stourmouth	Church Lane	2	phone box
				junction Preston Road
8	Sutton	Waldershare Road, ashley	2	on A256 flyover outside Wellards
		Church Hill	1	at top
		Downs Road	2	Junction Strakers Hill, East Studdal
				Jct Northbourne Road, East Studdal
		Forge Lane	1	By Sutton Village nameplate
Roman Road	2	Junction Strakers Hill, East Studdal		
		On Three Horseshoes Triangle		
6	Temple Ewell	Church Hill	1	Entrance to Church
		Green Lane	2	Top junction with Target Firs
				Bottom junction with Target Firs
		London Road	1	Junction with High Street
		Whitfield Hill	1	Junction Kearsney Ave
Watersend	1	Junction with London Road		
9	Tilmanstone	Chapel Road	1	80m from Lower Street
		Dover Road	1	opposite St Mary's Grove
		Lower Street	2	Junction White Hill
				junction Dover Road
		School Road	2	On triangle jct Pike Rd
				Entrance Dane Ct Mews
Upper Street	3	Junction North Court Lane		
		Junction School Road		
		Outside Memorial Cottage		
10	Whitfield	Archers Court Road	1	Junction with Newlands
		Aspen Drive	1	Junction Kinson Way
		Beechwood Close	1	Junction Forge Lane
		Bewsbury Cross Lane	1	Junction Nursery Lane
		Castle Drive	1	Junction Singledge Lane
		Crangleigh Drive	1	Junction Alison Crescent
		Guildford Avenue	2	near junction Nursery Lane
				Junction with Forge Lane
		Lenacre Lane	1	j/w Lenacre Ave
Nursery Lane	1	Junction with Singledge Lane		
5	Wingham	Preston Hill	1	100m from A257
		St Mary's Meadow	1	by toilets
		School Lane	1	80m from junction Canterbury Road
		Southcourt	1	by bungalows
		Staple Road	1	outside Court Cottages
4	Woodnesborough	Sandwich Road	1	Junction with Drainless Road

		Sandwich Road	1	Jct Foxborough Hill/Beacon Lane
		The Street	1	Junction with Melville Lea
		The Street	1	Junction with Fir Tree Hill
6	Wootton	Geddinge Lane	1	Near Church
		Shelvin Lane	1	Junction with Shelvin Farm Road
		Wootton Hill	3	Jct A260 Canterbury Road
				200m from jct A260
				Near village nameplate
Wootton Lane	1	Junction with Hill House Lane		
1	Worth	Jubilee Road	1	Junction with The Street
5	Railway Stn bins not owned by us to be filled by us.	Dover priory Stn	1	
		Deal Stn	1	
		Martin Mill Station	1	
		Sandwich	1	
		Walmer	1	

## Appendix 14

Salt bags

**To:** Dover Joint Transportation Board  
**By:** KCC Highways, Transportation and Waste  
**Date:** 8 December 2016  
**Subject:** Highway Works Programme 16/17

**Classification:** Information Only

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Summary: This report updates Members on the identified schemes approved for construction in 2016/17

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## 1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2016/17

**Footway and Carriageway Improvement Schemes** – see Appendix A

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – See Appendix D

**Developer Funded Works** – Appendix E

**PROW** – Appendix F

**Bridge Works** – see Appendix G

**Traffic Systems** – see Appendix H

**Combined Member Fund** – see Appendix I

## Conclusion

1. This report is for Members information.

## Contact Officers:

The following contact officers can be contacted on **03000 418181**

Toby Howe	East Kent Highway Manager
Stephanie Wadhams	Dover District Manager
Sue Kinsella	Street Lighting Manager
Kevin Gore	Drainage Manager& Interim Structures Manager
Alan Casson	Road and Footway Asset Manager
Toby Butler	Traffic Systems

## **Appendix A – Footway and Carriageway Improvement Schemes**

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

<b>Machine Resurfacing – Contact Officer Byron Lovell</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
Menzies Road	Whitfield	Full length	Completed
Bellers Bush Roundabout (A256/A259)	Sandwich	Circulatory of roundabout and approaches	Completed
<b>Footway Improvement - Contact Officer Neil Tree</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent and Description of Works</b>	<b>Current Status</b>
Ash Road	Sandwich	From the level crossing to the roundabout at the A256. (Footway Protection Treatment)	Completed
<b>Surface Treatments - Contact Officer Clive Lambourne</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
Ash Bypass	Ash	Surface Dressing Sandwich Roundabout to 235m west of Guilton	Completed
Kearsney Avenue	Temple Ewell	Micro Surfacing Whole length	Completed
Lucerne Lane	Langdon	Micro Surfacing Station Road to The Street	Completed
Mill Lane	Preston	Surface Dressing Park Road to The Street	Completed
Ramsgate Road	Sandwich	Surface Dressing Monks Way Roundabout to Sandwich Bypass	Completed
Roman Road	Staple	Surface Dressing Little Shatterling Farm to Wingham Wildlife Park	Completed

Sandwich Road	Ash	Micro Surfacing Full extents	Completed
Statenborough Lane	Eastry	Surface Dressing Full extents	Completed
Vale Road	Sutton	Micro Surfacing Church Hill to Sutton Lane	Completed
Wellington Road and Green Lane	Temple Ewell	Micro Surfacing Full extents	Completed
Willow Woods Road	Sutton	Surface Dressing Boys Hill to 1245m South West of Boyls Hill	Completed

## Appendix B – Drainage

<b>Drainage Repairs &amp; Improvements - <i>Contact Officer Kevin Gore</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Swanton Lane	Lydden	Kerbing and possible French drain to be installed	Programmed for February 2017
Wingham Well Lane	Wingham	New soakaway. Two week closure.	Programmed for 5 December 16.
Nash Road		Remedial work including new gully	Programmed 5 December 16.

## **Appendix C – Street Lighting**

Structural testing of KCC owned street lights has identified the following as requiring replacement this financial year. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – Contact Officer Sue Kinsella</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Status</b>
St Davids Avenue	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by December 2016
St Georges Crescent	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Freemans Way	Deal	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by March 2017
Redsull Avenue	Mill Hill	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by December 2016
Douglas Avenue	Mill Hill	Replacement of 5 street lights complete with LED Lanterns	Works to be completed by December 2016
Bulwark Road	Deal	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by December 2016
Arthur Road	Deal	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by March 2017
Charles Road	Deal	Replacement of 1 street light complete with LED Lantern	Completed
Mongeham Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
The Chain	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2017
Herbert Street	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Templeside	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Mason Dieu Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Marina Parade	Dover	Replacement of 1 street light complete with LED Lantern	Works Completed
Mary Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Northbourne Road	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Pencester Road	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by December 2016



Sheridan Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Trinity Place	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2017
The Street	Ash	Replacement of 1 street light complete with LED Lantern	Works Completed
Woodnesborough Road	Sandwich	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by December 2016
York Street	Dover	Replacement of 5 street lights complete with LED Lanterns	Works to be completed by March 2017
Folkestone Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Beaconfield Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Belgrave Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Campbell Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Dola Avenue	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Harnet Street	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Peverell Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Sandown Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Sutherland Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
St Radigunds Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
London Road	Deal	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by December 2016
Orchard Drive	River	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Adrian Street	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016

Liverpool Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Northbourne Road	Great Mongeham	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Beach Street	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Sandwich Road	Ash	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Millyard Way	Eythorne	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Melbourne Avenue	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Ramsgate Road	Sandwich	Replacement of 1 street light complete with LED Lantern	Works Completed
Church Lane	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Middle Street	Deal	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by December 2016
London Road	Temple Ewell	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Park Avenue	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Edwards Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Dover Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Godwyne Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Sheridan Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
St Alpehege Road	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by December 2016
Union Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by December 2016
Duke Street	Deal	Replacement of 3 Road Signs complete with LED Lanterns	Works to be completed by December 2016

## Appendix D – Transportation and Safety Schemes

### Appendix D1 – Local Transport Plan /Local Growth Fund/S106 Schemes

<b>Local Transport Plan Schemes - Contact Officer Richard Heaps</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Sandwich	Sandwich	Dropped kerbs to facilitate pedestrian access	To be incorporated into current works within Sandwich
Queen Street	Dover	Alterations to improve cycle crossing point	Scheme currently on hold due to funding, priority to be reassessed in 17/18
A257 Canterbury Road	Wingham Well	New footway in front of the properties on the South Eastern side of the road (Frema to Willow Cottage)	Design complete. Consultation undertaken and scheme currently on hold due to funding, priority to be reassessed in 17/18
Various Roads	Capel Le Ferne	20 mph scheme to encourage increased levels of walking and cycling	Works complete, some minor remedial work outstanding to road markings in Cauldham Lane
<b>Local Growth Fund Schemes - Contact Officer Richard Heaps</b>			
South Street	Deal	Alterations to incorporate improved bus facilities	Works largely complete, some minor remedial works

## Appendix E – Developer Funded Works

<b>Developer Funded Works (Section 278 Agreement Works)</b>			
<b>Scheme location</b>	<b>Parish</b>	<b>Description</b>	<b>Current status</b>
Spinney Lane	Aylesham	Junction improvements –Spinney Lane/Adisham Road/Pond Lane.	Most of the minor remedial works completed.
Market Place (Road 1.4) Aylesham Village expansion works	Aylesham	Amendments to Market Square including ben widening and additional parking areas.	Works completed apart from a number of minor street lighting issues.
Dorman Avenue North (Road 1.3) Aylesham Village expansion works	Aylesham	New footways, laybys and resurfacing of carriageway.	Works complete, waiting for completion of legal agreements and commuted sums.
Hyton Drive (off Church Lane)	Deal	Three new accesses to a development of 194 dwellings.	Temporary access in place for Section 38 scheme.
Coombe Valley Road	Dover	Construction of vehicle access at Buckland Hospital.	Phase 4 new bell-mouth access underway, some remedial works required.
Coombe Valley Road (Rosewood Heights)	Dover	New access to private development.	Minor remedials required.
Old Park Hill	Dover	Footway works connected with S38 development.	Works yet commence to address drainage issues.
A20 York Street roundabout	Dover	Roundabout being removed to make way for traffic signalised junction.	Highways England works to commence August 2016 in conjunction with A20 Prince of Wales roundabout works.
A20 Prince of Wales roundabout	Dover	Roundabout being removed to make way for traffic signalised junction.	Highways England works underway.
Castle Street/Russell Street/Dolphin Passage	Dover	Traffic calming works in Castle Street, new turning head and related works in Russell Street and improvements to footways in Dolphin Passage.	Works complete in Castle Street, minor remedials required to granite rumble strips. Works ongoing in Russell Street and Dolphin Passage.

Cambridge Road (rear of Cullin's Yard)	Dover	Removal of traffic calming buildout associated with the redevelopment of Dover Esplanade via Dover Harbour Revision Order SI no. 416	Letter of Agreement in place, start of works date awaited.
The Street	Preston	Pedestrian/footway improvements.	Awaiting technical approval.
Grove Road/Stourmouth Road	Preston	New bell-mouth access into private development and new footways.	Works underway.
A258 London Road	Sholden	New Puffin crossing.	Minor remedial works underway.
Station Road	Walmer	Relocation of bus stops on Dover road and adjustments to kerb lines.	Works underway.
Cranleigh Drive	Whitfield	New access to care home.	Works completed, minor remedial works to footways awaited.
Hammill Brickworks Selson Lane/Hammill Road	Woodnesborough	New bell-mouth access into private development and minor alterations to existing access.	Works underway.
Lasletts Yard Marshborough Road Woodnesborough	Woodnesborough	New bell-mouth access and sections of footway and vehicle crossovers.	Works complete.

### **Appendix F - Public Rights of Way**

<b>Public Rights of Way – Contact Officer Andrew Hutchinson</b>			
<b>Path No</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
EBX1 – Kings Road to Eaton Road	Dover	Surface Improvements	To be completed by end of December 2016.

### **Appendix G – Bridge Works**

<b>Bridge Works – <i>contact officer Kevin Gore</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
No works planned			

### **Appendix H – Traffic Systems**

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - <i>Contact Officer: Toby Butler</i></b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
No traffic signal refurbishment work being carried out this year		

## **Appendix I – Combined Member Fund – programme update for the Dover District**

The following schemes are those which have been approved for funding by both the relevant Member and by Roger Wilkin, Director of Highways, Transportation & Waste and is up to date as of 7<sup>th</sup> November 2016.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils or list traffic speed surveys.

More detail on their schemes can accessed by each Member via the online database or by contacting their Combined Member Fund Engineer.

### **Pam Brivio**

<b>Scheme</b>	<b>Status</b>
Beaufoy Road, Dover - Investigation of 'Unsuitable for HGVs' sign	Works complete. Since its installation the sign was knocked over but an order has been placed to have it put back up.
St Alphege Road, Dover – new street lighting	Design and consultation complete, works programmed

### **Gordon Cowan**

<b>Scheme</b>	<b>Status</b>
The Linces, Dover – road widening including waiting restrictions and relocation of bus stop	Works complete

### **Mike Eddy**

<b>Scheme</b>	<b>Status</b>
Beach Street, Deal – new warning signs and high friction surfacing	Works complete

### **Geoff Lymer**

<b>Scheme</b>	<b>Status</b>
Church Hill, Lydden – 30mph speed limits	Works complete
Eythorne & Shepherdswell Weight Restriction	Original scheme abandoned due to withdrawal of funding and JTB objections. Minor kerb buildout and new advisory 'Unsuitable for HGVs' sign by Millyard Way to be installed.

### **Steve Manion**

<b>Scheme</b>	<b>Status</b>
Cooting Road, Aylesham – Waiting restrictions	Works complete
East Langdon – 20mph speed limit	Works complete
Church Street, Nonington – 20mph speed limit	Works complete
Eythorne & Shepherdswell Weight Restriction	Original scheme abandoned due to withdrawal of funding and JTB objections. Minor kerb buildout and new advisory 'Unsuitable for HGVs' sign by Millyard Way to be installed.

### **Leyland Ridings**

<b>Scheme</b>	<b>Status</b>
A257 Canterbury Road, Wingham Green – 40mph speed	Works complete

limit	
King Street, Sandwich – Kerb buildout and bollards	Design in progress

#### **Eileen Rowbotham**

Scheme	Status
Beach Street, Deal – new warning signs and high friction surfacing	Works complete

#### **Multiple Contributors**

Scheme	Status
Middle Deal Road, Deal – making a verge area to hard standing for vehicle parking	Works planned

### **1.1 Legal Implications**

1.1.1 Not applicable.

### **1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

### **1.3 Risk Assessment**

1.3.1 Not applicable.

### **2.0 Recommendation**

2.1 Recommendation to note

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Contacts: Toby Howe/Stephanie Wadhams 03000 418181



DOVER DISTRICT COUNCIL

DOVER JOINT TRANSPORTATION BOARD – 8 DECEMBER 2016

**EXCLUSION OF THE PRESS AND PUBLIC**

**Recommendation**

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involves the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
Applications for Disabled Persons' Parking Bays	1 and 2	Information relating to any individual and Information which is likely to reveal the identity of an individual

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

**Agenda Item No 10**

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted